



MILWAUKEE COUNTY
DEPARTMENT OF HEALTH
& HUMAN SERVICES
**BEHAVIORAL
HEALTH SERVICES**

Date Issued	9/1/2022	Owner	Dana James
Last Approved Date	8/29/2022	Policy Area	Wraparound (Wrap, REACH, youth CCS)-Administration
Effective	9/1/2022		
Last Revised Date	8/29/2022		
Next Review	12/31/2024		

#086 Transition to Adulthood

I. POLICY

It is the policy of Children's Community Mental Health Services and Wraparound Milwaukee (hereby referenced as Wraparound Milwaukee) to assist youth during transition period to adulthood.

II. SCOPE

This policy applies to all Wraparound Milwaukee programs and services including Wraparound Milwaukee Options Counselors and Care Coordination Agencies.

Note: This policy utilizes the term "Care Coordinator", which also applies to Wraparound, REACH, CCS Care Coordinators and FISS Case Managers. The term "Youth" is used in this policy and applies to the enrollee in the program, whether a child, adolescent, or young adult.

III. PROCEDURE

A. Youth Turning 18:

1. With Court Appointed Guardian:

a. Updating Client Chart in Synthesis

- i. Consents will remain active until consent expire date, if the guardian remains the same person who signed and there is no lapse in time from youth turning 18 and guardian being appointed.

- ii. Ensure Guardianship paperwork is uploaded in the youth's file in

Synthesis.

- iii. Contact Synthesis Help Desk if the guardian is another individual than who is listed on the Legal Guardian drop-down.

2. Without Court Appointed Guardian:

- a. Updating Client Chart in Synthesis:
 - i. Consents expire on the 18th birthday. New consents must be obtained on/after the 18th birthday with youth signature only.
 - a. Please note that if youth allows for it, consents will need to be obtained for Care Coordinator to communicate with parents.
 - ii. Update Label Addresses to reflect Youth's Address and Contact Information only.
 - iii. Notify Synthesis Help Desk that Legal Guardian Drop-down Tab needs to be updated to remove the parent/legal guardian listed as the Legal Tab.

3. Youth in need of court appointed Guardian: If team is considering a guardian for youth beyond the age of 18:

- a. Start an Adult Guardianship Case
 - i. Speak with Deputy Register in Probate at the Milwaukee County Courthouse, Room 207. Check online for current hours and contact information.
 - ii. If on a Child in Need of Protective Services (CHIPS) Order or a Delinquency Order, please contact the youth's attorney and/or Attorney Pamela D. Crawford 262-261-5131 or pamcrawford@prodigy.net

4. Medicaid Eligibility:

- a. Youth must maintain Medicaid Eligibility to remain in programming. Care Coordinator should reach out to Finance to run the Medicaid to see when Eligibility end date is and ensure the youth has assistance maintaining eligibility if needed.

5. Supplemental Security Income (Social Security Income) (SSI) Re-evaluation: If a youth is considering a re-evaluation for SSI at or around age 18:

- a. Referrals can be made to Wraparound Milwaukee Benefits Specialist.
- b. If youth is doing this independently, without the support of Wraparound Milwaukee Benefits Specialist, they should alert SSI to their enrollment in one of our programs. Wraparound Milwaukee can help provide records for their re-evaluation.
 - i. SSI sends requests to Wraparound Milwaukee for records.
 - ii. Care Coordinator can provide young adult with records (A copy

of their Plan of Care (POC) and Crisis Plan)

B. Youth Transitioning to Other Programming:

1. Adult Mental Health Services/Community Access to Recovery Services (CARS):

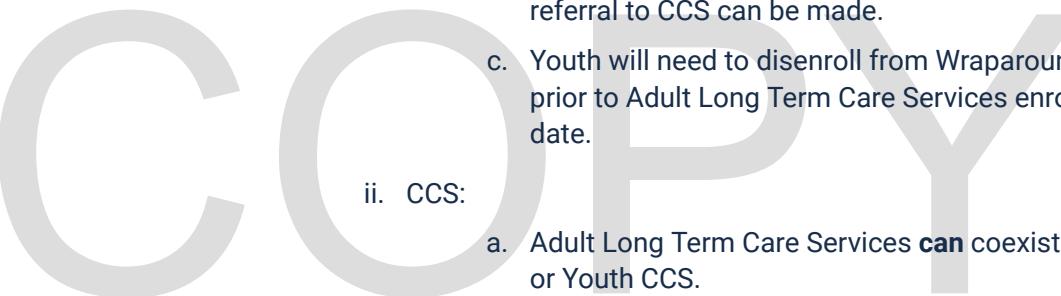
- a. Requirements: Significant Mental Health/AODA concerns.
- b. Referral Process:
 - i. Remember that Wraparound and REACH can serve youth up to their 19th birthday (unless Wraparound Milwaukee is on the court order, then up to the youth's 21st birthday). Youth CCS can serve youth until the age of 23.
 - ii. Have a team meeting to consider the services the youth/family has and will need/want if the transfer occurs.
 - iii. If enrolled in Youth CCS already, please utilize and adhere to the following policy: CCS Transition for Youth and Adults, found on Wraparound Milwaukee's website.
 - a. If enrolled in Youth CCS, but are considering a higher level of care in CARS, such as: Community Supports Program (CSP), Targeted Case Management (TCM), or Alcohol or Drug Addiction (AODA), follow the online referral process.
 - iv. The referral can be made online:
<https://county.milwaukee.gov/EN/DHHS/BHD/Adult-Services-CARS>
 - v. The referral can be made via phone: 414-257-8085
 - vi. For purposes of a smooth transition, Wraparound/REACH/Youth CCS can overlap with CARS for 60 days.

2. Adult Long Term Care Services:

- a. Requirements: Developmental Delay/IQ Below 70, Medical/Physical Diagnosis causing impairment.

b. Referral Process:

- i. After age 17, set up a psychological evaluation through the provider network. In the Provider Referral, the Care Coordinator should include "for purposes of determining eligibility for adult programming". This will ensure that the psychologist does the proper tests and makes recommendations for the young person's future.
 - a. If on a Child in Need of Protective Services (CHIPS) Order, please assist in getting the psychological evaluation released to the Ongoing Case Manager (OCM) so that they can send it with the referral to the Aging and Disabilities Resource Center (ADRC).



- ii. Once a psychological evaluation is complete, the Care Coordinator can move forward with a referral to the ADRC.
 - a. If in Wraparound or REACH, referrals should be sent to Program Manager.
 - b. If in CCS, referrals can be made directly to the ADRC.
- iii. Care Coordinator assists in connecting ADRC staff with the family and stays in contact to follow the assessment process.
- iv. If the youth is in need of a court appointed guardian, there needs to be a scheduled court date (can be in the future) prior to submitting the application to the ADRC.

c. If Approved for Adult Long Term Care Services through ADRC:

- i. Wraparound and REACH:
 - a. Adult Long Term Care Services **cannot** coexist with the HMO (Wraparound and REACH).
 - b. If the youth chooses Adult Long Term Care Services but also needs ongoing mental health support, a referral to CCS can be made.
 - c. Youth will need to disenroll from Wraparound/REACH prior to Adult Long Term Care Services enrollment date.
- ii. CCS:
 - a. Adult Long Term Care Services **can** coexist with Adult or Youth CCS.
 - b. No change in enrollment needs to take place.
 - c. The Adult Long Term Care Service Care Manager (if applicable) now becomes a member on the youth's team.
 - i. Add to Team List
 - ii. Add to POC
 - iii. Include/Invite to Team/POC Meetings

Approval Signatures

Step Description	Approver	Date
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Michael Lappen: BHD Administrator	8/29/2022
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Brian McBride: ExDir2 – Program Administrator	8/29/2022
Dana James: Integrated Services Manager- Quality Assurance	8/25/2022
Dana James: Integrated Services Manager- Quality Assurance	8/25/2022

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