



REACH Court Process Protocol

When a child and family team is seeking court ordered placement outside the home, the following protocol will be followed:

GENERAL PROTOCOL:

1. As soon as a Child and Family team is seeking court ordered placement outside the home, a Consultant Request form must be completed and submitted via Synthesis In general, Ryan Delaney will be the Consultant for these youth. *(If you have any REACH youth currently being considered for Wraparound, please contact Ryan.)*
2. Within 3 business days, the Consultant, Sup/Lead, and Care Coordinator will have contact either in person or via phone to discuss moving forward and how the support can be helpful.
3. The assigned Consultant will support the team throughout the court process.
4. A full 'Screening Assessment' IS NOT NEEDED, so no Screening record will be opened. However, a referral strip is opened under the REACH record.
5. Documentation will occur on the REACH Synthesis enrollee record.

NOTES:

1. At present, the referral/Central Staffing process will remain the same through the Delinquency and Court Services Division and Division of Milwaukee Child Protective Services. For clerical: A referral strip is opened under the REACH record.
2. The Agency/Care Coordinator will remain the same.
3. The number of families being served by a Care Coordinator will remain the same.
4. The case rate that is received by the agency will remain the same.
5. The youth WILL NOT HAVE a new Synthesis record created under Wraparound. All documentation will continue to be done on the REACH record.
6. The Plan of Care and Crisis Plan must be updated within two weeks of initial consultation with Ryan.
7. Check the Releases of Information to be sure they include Delinquency and Court Services Division and Division of Milwaukee Department of Child Protective Services.
8. Frequency of contact requirement remains the same for REACH, however is based on the needs of the child and family. Youth in out of home care should be seen weekly.

SYNTHESIS ENTRY WILL CONTINUE TO BE DONE ON THE REACH RECORD!