



Current Status: *Active*

PolicyStat ID: 4339934



**Date Issued:** 9/11/2002  
**Last Approved Date:** 12/8/2017  
**Last Revised Date:** 12/8/2017  
**Next Review:** 12/7/2020

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 Assurance Coordinator  
**Policy Area:** Wraparound (REACH,  
 O'YEAH)- Vendor

**References:**

## #043- Shelter Care and Stabilization Centers

### POLICY

It is the policy of Wraparound Milwaukee that Shelter Care and Stabilization and Assessment centers, identified in Wisconsin State Statutes as Shelter Care, be accessed for youth when appropriate to best meet the needs of that youth in accordance with the policies of the Division of Milwaukee Child Protective Services (DMCPS) and Delinquency Court Services Division (DCSD). **Shelter Care** is defined as a temporary placement for youth on delinquency court orders and can be accessed by DCSD pending court proceedings. **Stabilization Centers** are temporary placements for youth over the age of 12 on CHIPS orders.

### PROCEDURE

#### Securing the Placement

- A. The Child & Family Team must determine a level of care and appropriate placement to advocate for, in court. The Judge may choose to order Shelter Care (JV) or Stabilization Center (JC). These placements are generally accessed when a living arrangement has disrupted or when a youth has pending court proceedings. This is not to be confused with respite.
- B. **For youth on CHIPS orders:**
  - 1. The Child & Family Team should determine which available placement is the most appropriate for the youth. The Care Coordinator should have consents signed for purposes of sending out referrals and facilitating interviews.
  - 2. If the Care Coordinator is unable to secure placement within the Wraparound Milwaukee network, the Supervisor should call Melanie Fleischmann (257.6991) for additional assistance, for adolescents on CHIPS orders only. Be prepared to share your efforts to secure placement within the Wraparound Milwaukee Provider Network, out of the network and to request additional placement opportunities via PSG.
  - 3. **Per Wisconsin Statute, youth may not be placed in an Assessment Home or a Stabilization Center for more than 20 days (post dispositional)/60 days (pre dispositional).**
- C. **For youth on Delinquent or JIPS orders :**
  - 1. The Judges can choose to order Shelter care placement for adolescents who are pending court.
  - 2. The Human Service Worker should contact the Shelter and make arrangements for the youth to be placed once approval has been given or the Judge has ordered it.

**D. For all youth:**

1. The Care Coordinator should process the Temporary Change of Placement per Wraparound Milwaukee policy and procedure (*refer to Policy # 005 – Change of Placement*).
2. The Care Coordinator should maintain contact with all Child & Family Team members regarding all issues and concerns of this temporary placement.
3. Child and Family Team members should continue to meet with the adolescent, regardless of placement, for purposes of supporting the adolescent and sharing the Plan of Care/Crisis Plan (once consents to release are signed).
4. The Care Coordinator should schedule an emergency team meeting within 48 hours of a youth being detained (by DMCPs or in secure detention) or a placement disruption for purposes of brainstorming mediation efforts, salvaging placement, or preparing for a new placement (consents, out of home referrals, etc).

**Attachments:**

No Attachments

**Approval Signatures**

<b>Step Description</b>	<b>Approver</b>	<b>Date</b>
	Michael Lappen: 11008000-BHD Administrator	12/8/2017
	MaryJo Meyers: 11003003-Director Wraparound Program	12/7/2017
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