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Owner: Dana James:
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 Policy Area: Wraparound (REACH,
 O'YEAH)-Administration

References:

#034- Mandatory Reporting

POLICY

According to Wisconsin Statute 48.981(2), Wraparound Milwaukee/REACH/CCS Care Coordinators, FISS Case Managers and O-YEAH Transition Coordinators are considered to be Mandatory Reporters. If the Care Coordinator, Case Manager or Transition Coordinator "has reasonable cause to suspect (*either through observation, child's self report or other parties' report*) that a child seen by the person in the course of professional duties has been abused or neglected or who has reason to believe that a child seen by the person in the course of professional duties has been threatened with abuse or neglect and that abuse or neglect of the child will occur" shall report that immediately to the Division of Milwaukee Child Protective Services (414-220-SAFE) (*see references – Mandated Reporting for Child Abuse & Neglect; WI Statute 48.981(2) Children's Code*).

PROCEDURE

- A. Wraparound Milwaukee/REACH/CCS Care Coordinators, FISS Case Managers and O-YEAH Transition Coordinators should discuss his/her role as a Mandatory Reporter with all enrollees and families upon enrollment.
- B. **The Coordinator/Case Manager must report suspected, reported or observed neglect and/or physical, sexual and emotional abuse of a minor by calling 414-220-SAFE(7233) and the police immediately. The Coordinator/Case Manager must report suspected, reported, or observed neglect, physical and/or emotional abuse, financial exploitation and/or unable to care for self for those over the age of 18 to Milwaukee County Disabilities Services Division by calling 414-289-6660.**
- C. The Coordinator/Case Manager must report suspected, reported or observed abuse that occurs in any setting (i.e., home, treatment foster care, group care, residential, school or community) even if that agency/facility indicates they have reported the incident or are investigating it.
- D. The Coordinator/Case Manager should inform the family of his/her intention to make a referral as soon as possible. The Coordinator/Case Manager should explain the process and potential investigation to the family.
- E. The Coordinator/Case Manager must complete and submit a Critical Incident Report form, in accordance with Wraparound Policy #014 - Critical Incident Reporting(when abuse has been reported or observed), as well document the activities in a Progress Note.

REFERENCES

1. [Mandated Reporting for Child Abuse and Neglect: http://www.wcasa.org/file_open.php?id=177](http://www.wcasa.org/file_open.php?id=177)
2. [WI Statute 48.981\(2\) Children's Code: http://docs.legis.wisconsin.gov/statutes/statutes/48.pdf](http://docs.legis.wisconsin.gov/statutes/statutes/48.pdf)
3. [WI Mandated Reporter Online Training: http://wcpds.wisc.edu/mandatedreporter/](http://wcpds.wisc.edu/mandatedreporter/)

Attachments:

No Attachments

Approval Signatures

Step Description	Approver	Date
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