



Date Issued: 4/25/2001
Last Approved Date: 12/12/2017
Last Revised Date: 12/12/2017
Next Review: 12/12/2019

Owner: Dana James:
 21011004-Quality
 Assurance Coordinator
Policy Area: Wraparound (REACH,
 O'YEAH)-Care Cord.

References:

#023- High Risk Youth Review (Community Safety and Resource Development)

POLICY

It is the policy of Wraparound Milwaukee that all youth who have been identified as being High Risk be reviewed through the High Risk Review process with the identified administrative clinical staff/consultant. The aim is to promote best practice approaches and utilization of community resources to effectively prevent harm and promote healthy relationships. High Risk designation is determined at the point of screening, but may be amended during enrollment, if the need for such becomes apparent. **All reviews are mandatory.**

NOTE: This policy utilizes the term "Care Coordinator", which also applies to Wraparound and REACH Care Coordinators and O-YEAH Transition Coordinators. The term "Youth" is used in this policy and applies to the enrollee in the program, whether a child, adolescent, or young adult.

Those youth identified as High Risk may evidence the following:

- A substantiated history of sexual aggression (adjudicated or non-adjudicated)
- Other behaviors possibly requiring specialized treatment and safety planning, i.e.:
 - Youth who have been sexually exploited/involved in sex trade/trafficking
 - Recently identified victims of sexual assault
 - Youth with fire setting history
 - Youth who exhibit chronic runaway behaviors
 - Youth who express homicidal tendencies
 - Youth who express suicidal ideation or self-harm

PROCEDURE

1. High Risk Review Consultation

a. At the time of screening:

During the enrollment screening process, youth may be identified as "High Risk" if any of the above noted issues are evident. Screeners will schedule a High Risk Review in which a high risk

determination will be confirmed. Any recommendations from the review that require immediate attention will be followed up on by the assigned screener and/or assigned Care Coordination Agency

b. **At the time of enrollment:**

When a High Risk youth is being assigned to a Care Coordination agency, the Enrollment Manager will e-mail the agency informing them of the youth's high-risk status. The Wraparound Milwaukee staff who processes the enrollment will schedule a High Risk Review upon enrolling the youth into the program. The scheduled Review date/time will be entered in Synthesis (Wraparound Milwaukee's IT software program) under the Scheduling Tab in the youths Synthesis file by the Wraparound Milwaukee staff member.

Meeting Immediate Safety Needs - Within the Care Coordinator's initial meeting with the youth/family/caregivers, a basic supervision/safety plan should be drafted. The aim is to ensure that the youth is not left unsupervised in situations that might place him/her and/or others at risk. The Children's Mobile Crisis Team can serve as a resource in establishing and implementing a viable, initial/safety/crisis plan until additional resources can be brought on to the team. Initial crisis/safety plans should be entered into Synthesis within one business day of the initial meeting. Resources required to implement the crisis/safety plan should be sought immediately. Information regarding safety planning should be brought to the initial High Risk Review.

c. **Ongoing and/or periodic High Risk Reviews:**

Ongoing and/or periodic High Risk Reviews may be required based on the youth's needs. The High Risk Review consultant may indicate the need to schedule these ongoing /periodic meetings and/or a review may be requested at any time by a Care Coordinator. Agency-based reviews will occur on a monthly basis.

2. Prior to a High Risk Review, the Care Coordinators must complete the Synthesis-based High Risk Consultation Form (Community and Resource Development Consultation Form – See Attachment), located in the Forms tab under the Demographic area of the youth's record. The Consultant documents his/her recommendations in the youth's record on the High Risk Consultation Form
3. High Risk Reviews are held within the Wellness Clinic at the Wraparound Administration offices or at the Care Coordination Agency location. Agency Supervisors must assure that Care Coordinators attend the High Risk Review as scheduled.
4. Critical Incident's that may occur during a youth's enrollment may necessitate a High Risk Review. Care Coordinators should pay close attention to and follow through on ALL recommendations made by the Wraparound Critical Incident reviewer.
5. Care Coordinators who may have a High Risk youth transferred to them are required to schedule a High Risk Review within two (2) weeks of the transfer.
6. High Risk Reviews may also be required as part of the prior authorization of Residential Care Center (RCCCY) placement and/or a return to the community following RCCCY placement. Care Coordinators and Agency Supervisors should pay close attention to and comply with requests for High Risk Reviews, which accompany authorization for RCCCY placement.

SCHEDULING HIGH RISK REVIEWS:

Arrangements to schedule or reschedule High Risk Reviews or Specialized High Risk Reviews are made by calling 257-7610.

High Risk Reviews for Steve Gilbertson will be scheduled between 10:45a.m. and 2:00p.m. on Thursdays. High Risk Reviews for Amelia Brost will be scheduled between 9a.m. and 1p.m. on Mondays. Care Coordinators are encouraged to invite members of the Child & Family Team to attend this meeting, if possible.

Attachments:

Community and Resource Development
Consultation Form

Approval Signatures

Step Description	Approver	Date
	Michael Lappen: 11008000-BHD Administrator	12/12/2017
	MaryJo Meyers: 11003003-Director Wraparound Program	12/12/2017
	Pamela Erdman: 12008005-Placement Resources Manager	12/8/2017
	Dana James: 21011004-Quality Assurance Coordinator	12/8/2017

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Community Safety and Resource Development Consultation

Name: Enrollee, Billy Enroll Date:
DOB: 1/1/93
Gender: Female

Care Coord:
Phone No(s): NULL
Agy: Wraparound

Current Placement:

<u>Date</u>	<u>Type</u>	<u>Location</u>
1/12/12	Foster, Pre-adoptive	Foster Home

Court Info

<u>Order Type</u>	<u>Crt Number</u>	<u>Judge</u>	<u>Bureau/PO</u>	<u>D.A.</u>	<u>Pub. Defender</u>	<u>GAL</u>
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Exp: Notes:

Information from Juvenile Justice Tab

<u>Date</u>	<u>Name</u>
1/1/01	CHIPS-Another Child/Victim of Neglect
1/11/09	Battery

Child and Family Team List

<u>Name</u>	<u>Relationship to Youth</u>
Aggie Hale	Outpatient Provider
Bill Markut	AKA
Diane Thompson	Friend

Diagnoses

Diagnosis Date:	4/5/17	Diagnosed by:	James Smith
Axis I	296.00	Major Depressive Disorder	
Axis I	298.8	Brief Psychotic Disorder	
Axis II	301.81	Narcissistic Personality Disorder	

Diagnosis Date:	1/1/12	Diagnosed by:	Aggie Hale
Axis I	293.82	Psychotic Disorder w/Hallucinations	
Axis II	301.22	Schizotypal Personality Disorder	
AxisIII - NOT LISTED			
AxisIV - NOT LISTED			
AxisV - NOT LISTED			

High Risk Meeting Date

9/16/15

History resulting in high risk review

List history here.

Victim Specifics

List Victim Specifics here.

Treatment?

Treatment?

Stage of Change

Action - Active modification of behavior

Treatment (youth and family) provided

List treatment provided.

Is youth currently attending offense or trauma-specific treatment

No

IF YES, response to treatment

IF YES, has a recent progress report been submitted by the provider?

List other youth or caregiver compliance with court conditions.

List compliance.

Relevant youth, family and developed community strengths

Community Strengths?

What is the team priority at present?

Team priority?

Most recent school-based concerns

School-based concerns?

Most recent home/family concerns

Home/family concerns?

Most recent community concerns

Community concerns?

Recommendations (to be filled out by Steve Gilbertson or designee only)

Recommendations here.

Recommendations

Stephen A. Gilbertson, Wisconsin Licensed Psychologist

Date